

FATHER MULLER COLLEGE OF SPEECH & HEARING
IQAC MEETING MINUTES

Time: - 11 am – 12 pm

Date: -11/05/2017

Members present:

- 1) Prof. Akhilesh P.M.
- 2) Ms Jacqueline Fernandes
- 3) Ms Jissa Saji
- 4) Ms Dasmine F. Dsouza
- 5) Ms Priya P. Rego
- 6) Ms Ashwini Sandra A. Cutinha
- 7) Ms Nikita N.

AGENDA:-

- 1) Semester Time Table
- 2) Revision of Clinical Practicum's
- 3) Clinical Documentation
- 4) Class Coordinator

1) Semester Time Table

- Overall available hour's allotted for each subject.
- Saturday's allotted for clinical teaching.

2) Revision of Clinical Practicum

- Speech Clinical practicum to be revised & module to be prepared by Ms Jacqueline & Ms Dasmine
- Audio Clinical Practicum to be revised & module to be prepared by Ms Ashwini & Ms Nikita
- More of practical related work should be included rather than just writing

3) Clinical Documentation

- New audiograms to be prepared by Ms Nikita & Ms Ashwini so it can be replaced with the daily diary. However I-Semester students should continue with daily diary writing.
- Aided audiogram to be prepared by Ms Priya

4) Class Coordinator

- I Sem – Ms Sushmitha
- II Sem – Ms Jacqueline
- III Sem – Sr Cynthia



Sr. Cynthia Santhmayor
Secretary, IQAC

Communicated to all members

C.c. to:

NAAC Office / File

cs/sd